

Katie Kennicott Field Trip Scholarship Program



Katie Kennicott Field Trip Scholarship

Overview

The Grove National Historic Landmark in partnership with The Grove Heritage Associate, offers the Katie Kennicott Field Trip Scholarship to schools with at least 30% low income students to bring students to The Grove to experience hands on learning opportunities in history and nature. Successful applicants will demonstrate how their visit will supplement classroom learning, and financial need.

Applications may be for one or more classes. If multiple classes are coming for a visit only one application will be accepted. Multiple application for the same visit may become ineligible.

Contact Information

For specific information regarding this grant please contact Rae Slowik at Rae.Slowik@glenviewparks.org or 224-251-2105. Please note email is the recommended method to connect. If you prefer more direct communications send an email that contains your preferred contact telephone number and general timeline of when you are available.

Who is Eligible

- Public and Non-Public schools serving Pre-School/Pre-K thru 12
- At least 30% low-income students
 - Preference will be given to those schools with a low-income percentage greater than 30%.

Award Amount

Award from this scholarship is used to cover the cost of the program, the cost of transportation, or both. Applicants should request the dollar amount needed to cover the cost of their visit.

Funding is distributed based on the available fund in the current fiscal year. Funds are applicable for the entire 2026-2027 school year. All funds must be applied to an onsite field trip by June 2027.

Key Dates

Review of applications begins Tuesday September 1st, 2026. Applications will be reviewed on an ongoing basis. Award notification begins September 15th, 2026. Funding is available until all allocated resources are depleted.

Review Criteria

The review of grant applications is based on successful evidence to the following application requirements:

- Schools with a low-income percentage equal or greater than 30%.
- Clearly defined environmental/historical goals and class units
- Clearly demonstrate how The Grove field trips and outreach programs will help you meet specific State Learning Standards and/or Common Core Standards.
- Preference is given to those who have not participated in The Grove program before.
- Incomplete applications will not be considered.

Notification

All applicants will be notified of funding decisions once grants are reviewed and have approved funding recommendations. Applicants approved for funding will receive, via email, instructions regarding requirements to accept and claim the grant.

Notification begins September 15, 2026.

Compliance

Acceptance of the grant is contingent on returning a signed confirmation letter and chaperone expectations.

Final Report and Field Trip Evaluation are due no later than two weeks following the date of the field trip.

The Final report forms are attached to the end of the application as well as notification receipt if you are selected. The Final report will ask:

- Concepts learned and how they were incorporated into the existing curriculum.
- How were the State Learning Standards and/or Common Core Standards met?
- How did you prepare for your visit?
- How was student knowledge assessed post visit?
- List any partners and/or community resources used.
- How funds were expended for the scholarship.

KATIE KENNICOTT FIELD TRIP SCHOLARSHIP APPLICATION

2026-2027 School Year

The Grove National Historic Landmark

Glenview Park District

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____ County _____

Teacher Name: _____

Teacher Email: _____

Work Phone: _____ Cell Phone: _____

Classroom grade level: _____

Number of students attending the trip: _____

Number of Teachers and classroom aides: _____

Number of Adult Chaperones: _____

One chaperone free per 15 students in attendance. Note Teachers and classroom aides are free. Each additional chaperone is charged the student rate.

Field Trip Date (Listed in order of preference) Program Name

1. _____ 1. _____

2. _____ 2. _____

3. _____ 3. _____

Classroom percent of low-income students (as defined by the IL State Board of Ed): _____

Please attach school report card outlining percentage of Low -income students

Funding Requested: _____

Attach Budget following the sample

AGREEMENT OR WAIVER STATEMENT Please read this form carefully and be aware that in signing up and participating, in this program/activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with this program/activity (including transportation services/vehicle operation, when provided).

I recognize and acknowledge that there are certain risks of physical injury to participants in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program/activity against The Grove Heritage Association, including its officials, agents, volunteers and employees (hereinafter collectively referred as "The Grove Heritage Association").

I do hereby fully release and forever discharge The Grove Heritage Association from any and all claims for injuries, damages, or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with this program/activity.

I understand that photos and videos are periodically taken of people participating in The Grove programs and activities and I agree that any photograph or videotape taken by the park district of me or my minor child/ward while participating in a park district program or activity may be used by the park district for promotional purposes including its electronic media, videotapes, brochures, flyers and other publications without additional prior notice, permission or compensation to the participant.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. _____

Printed/Typed Name of Primary Applicant _____

Primary Applicant Signature

Date

OFFICIAL SCHOOL APPROVAL

I have reviewed the completed application and support the field trip project.

Signature of Principal or School Superintendent

Printed or Typed Name

Title

Date

APPLICATION NARRATIVE

Please use the following questions as a basis for your narrative. Please type your answer on a separate sheet of paper and submit with your application. Narratives should be no longer than 2 pages.

1. What are your main objectives for taking part in a The Grove program?
2. What core curriculum/state learning standards will this field trip help you meet?
3. How will your students benefit from a field trip to The Grove or the outreach program?
4. Describe how you will incorporate the information learned at The Grove or during the outreach program in your classroom lessons?
5. Provide any more information you think the grant committee should know.

BUDGET INFORMATION

Please provide a financial breakdown of field trip costs on separate sheet. Include any transportation, admission costs (see the field trip breakdown information for fees), promotional materials, etc.

Sample Budget

Expense	Activity	Cost
Bus Company	Transportation to/from The Grove	\$300
Class of 25 students	Schoolhouse program fee \$8 per student	\$200
10 extra chaperones	Schoolhouse program fee \$8 per chaperone	\$80
Total for Grant		\$580

Eligible Field Trip Options:

For detailed information, please go to our website at <https://glenviewparks.org/glenview-park-district-school-field-trips/>. The fee is \$8 per student and for additional adult chaperones for the field trips listed below. Any custom programming, visits last 2.5+ hours, or for more than 45 students start at \$10. Please contact Rae Slowik with questions on pricing.

Social Studies Field Trips:

Log Cabin
Native Longhouse
Schoolhouse
Pack Your Wagon

Environmental Science Field Trips:

Seasonal Changes
Habitat and Lifecycles
Animal Adaptations
Ecosystems
Dynamic Earth

Please email applications to rae.slowik@glenviewparks.org or mail to:

Emails should be sent as a PDF

The Grove National Historic Landmark
Attn: Rae Slowik- Field Trip Grant Application
1421 Milwaukee Ave.
Glenview, IL 60025

For more information, contact Rae Slowik, Education Program Supervisor, by phone at (224) 521-2105 or email at rae.slowik@glenviewparks.org

FIELD TRIP FINAL REPORT This report is due back no later than two weeks following the date of your trip.

Schools who do not complete the final report will not be eligible for future awards and may be held responsible for the full cost of the grant

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____ County: _____

Teacher Name: _____ Teacher Email: _____

Teacher Phone (work): _____ (cell): _____

Student Grade(s): _____ # of Student Participants: _____

Amount of Funding Received: \$_____

Date of Field Trip: _____ Program Name: _____

Assessment: Please submit up to two pages describing the activities undertaken as part of the trip. Please include the following:

- Concepts learned and how they were incorporated into the existing curriculum.
- How were the State Learning Standards and/or Common Core Standards met?
- How was student knowledge assessed?
- Did you use any pre/post materials for the trip? If so, please describe.
- List any partners and/or community resources used.
- How funds were expended.

Attachments: Please include the following:

- All receipts documenting approved expenditures
- Completed Field Trip Evaluation Form
- Photographs of students on the field trip and/or samples of student work, reports, or artwork reflecting the trip (Optional)

THE GROVE NATIONAL HISTORIC LANDMARK

FIELD TRIP EVALUATION FORM

Name of School _____

Grove Program _____ Program Date _____

Grove Staff _____

Thank you for choosing The Grove for your field trip today!

We'd like to know how your trip went, please take a moment to fill out the survey below:

Please rate the following questions on a scale of 1 to 5 with 1 being Poor and 5 being Excellent

How would you rate the relevance of today's program to your classroom unit of study?

Poor 1 2 3 4 5 Excellent

Please rate how well Grove staff presented the program today:

Poor 1 2 3 4 5 Excellent

How accessible did you find the booking process?

Poor 1 2 3 4 5 Excellent

Would you return for a field trip to The Grove? (circle one) YES NO

Would you recommend field trips to The Grove to other educators? (circle one) YES NO

How did you learn about field trips at The Grove?

What learning objectives did your students fulfill while participating in the field trip activities today? Were your students presented with new activities or ideas?

OVER

Please let us know if you have any additional comments or questions:

Please mail/email all materials to the following address:

The Grove

Attn: Rae Slowik

1421 Milwaukee Ave.

Glenview, IL 60025

Email: rae.slowik@glenviewparks.org

Grant Application Checklist

- ☐ Completed Application Form
- ☐ School Report Card showing percentage of low-income students
- ☐ Budget Request
- ☐ Application Narrative
- ☐ School Approval Signature
- ☐ Signed Waiver