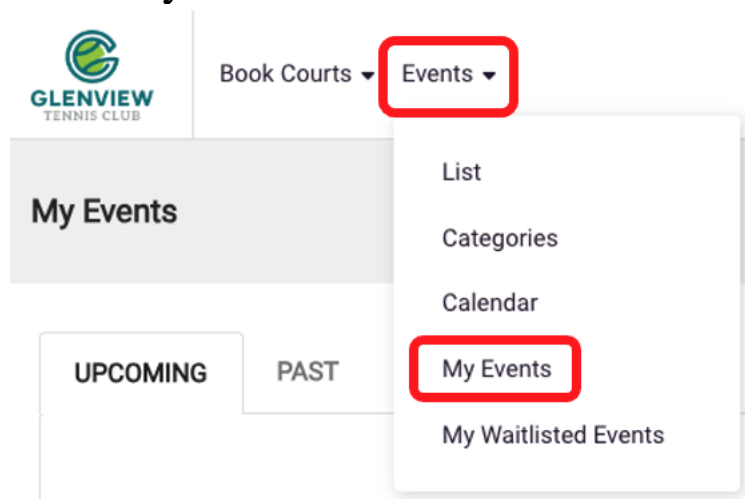


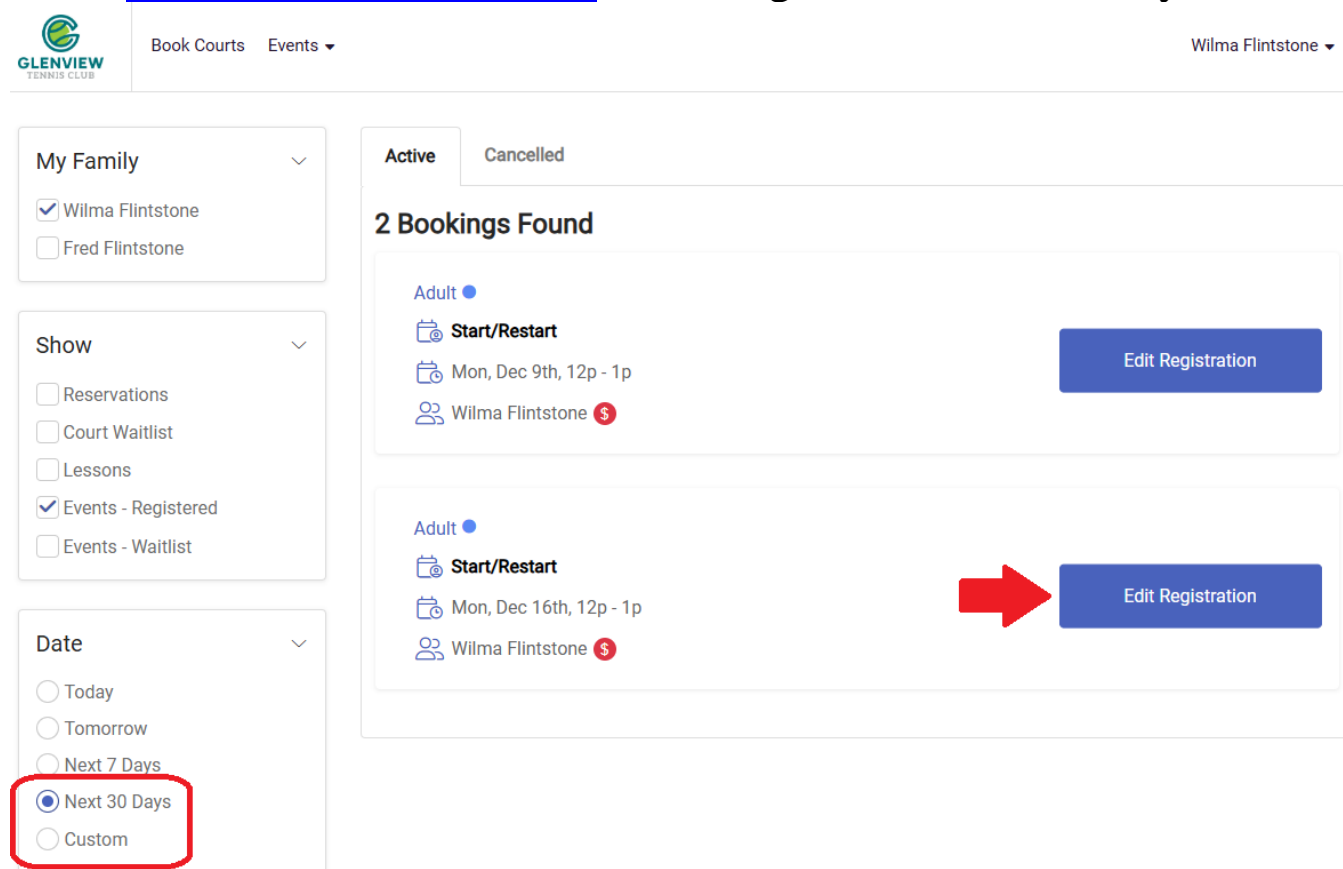
## How to Schedule a Makeup (web)

### Cancel a Class

From the app or online click on EVENTS then MY EVENTS and go to the class you need to cancel.



Click **EDIT REGISTRATION** on the right side of the class you will miss.



*\* By default the system is only showing the next 30 days. Click **Custom** and adjust the dates to see the desired class.*

Click **WITHDRAW**

Adult

### Start/Restart

Mon, Dec 16th

12p - 1p

\$28.50

FULL



Edit Registration

Withdraw

Join Waitlist

Enter a Withdraw Reason & Click **WITHDRAW** again.

### Withdraw From Event

Adult

### Start/Restart

Mon, Dec 16th

12p - 1p

### Withdrawn Player(s)

Player	Withdraw?
Wilma Flintstone	<input checked="" type="checkbox"/>

**Withdraw Reason \***  
Sick



Close

Withdraw

## Schedule a Makeup

Click on EVENTS then LIST.

Start by entering your **current class level** in the search box to find options.

The screenshot shows a search interface for classes. On the left, there are three filter sections: 'Categories' with a search box containing '4/5' (highlighted with a red box), 'Visibility' with 'Hide Full / Ineligible' selected, and 'Dates' with 'Today' selected. The main area shows 'Filter Selected' with 'Categories (1)' and '6 Events Found'. The first event is 'Adult Daytime 4/5/6' on 'Wed, Dec 4th, 10a - 11:30a' for '\$50.25', with a blue 'Register' button (highlighted with a blue box) and a 'VIEW UPCOMING DATES' link. The second event is 'Adult 4/5/6' on 'Wed, Dec 4th, 8p - 9:30p' for '\$50.25', marked as 'FULL' with a red dot, and has a blue 'Join Waitlist' button (highlighted with a green box) and a 'VIEW UPCOMING DATES' link.

If there is availability, click on **REGISTER** to secure your spot.

When registering, it will show a charge. As long as you cancelled your missed class ahead of time the fee will be waived. Otherwise, you will be charged a per-time fee.

If the class is full click on **JOIN WAITLIST** to be added to the list. If a spot opens an email will be sent out to everyone on the list. The opening will be filled on a first come, first served basis by replying to the email.

## Notes

- Makeups are not guaranteed and must be done in the same session.
- If a player does not show up for a scheduled makeup, it will still count as a makeup.
- Makeups can be done in the same or lower level; never above.
- If classes are full, you can show up and hope there are some no shows. If everyone comes, you will be asked to leave.